

2016 Dark In The Park Halloween Celebration

Service Organization Carnival Game Booth Application Form

NAME OF ORGANIZATION: _____

CONTACT PERSON'S NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ EMAIL: _____

CARNIVAL/INTERACTIVE GAME: _____

Booth Fee: \$20.00 (includes booth space, limited lighting for your area, & one complimentary bag of candy to hand out to the kids for Trick or Treating) You may want to supplement this bag by bringing more candy. The complimentary bag goes fast!

Size of Space: 10' x 20'

Check In: **Saturday, October 29th • 4:00pm - 5:00pm**
Burlington City Park - TJ Sports Shelter (near playground)
Parking is available at Thataways Youth Center (limited)

Guidelines:

- **Space is limited. First come, first serve.**
- All organizations must present a copy of their 501(c)(3) tax-exempt letter to be considered for a space at this event.
- All groups will be assigned a location around the playground area. Please come by the TJ Sports Shelter to check in and to receive a map of your location to set up.
- No vehicles will be allowed in the park to set up or tear down. Please be prepared to carry your materials to your location.
- Organizations must attend the entire length of the event, which is 5:00pm-9:00pm.
- Booths must be staffed at all times.
- Groups may hand out information regarding their organization and its opportunities from the space provided only.
- All visual displays (signs, banners, etc.) can only be displayed from the booth space provided.
- **Groups are responsible for their own tables, chairs, tents, and any other needs that may arise.**
- Groups will also need to bring their own materials, equipment and inexpensive prizes or candy for the winners.
- Groups will need to set up various games for children to play (bean bag toss, going fishing, ring toss, etc.). Groups may offer face painting, spin art, or any other activity that children may enjoy.
- We encourage you to keep prices to play the games around .50 per play or in quarter increments, so it would be affordable for everyone.
- Free water may not be distributed in the Service Organization Carnival Game Booth Area.
- No electricity is available in this area. Generators are not allowed in the Service Organization Carnival Game Booth Area.
- Fireworks take place at 8:00pm

Registration Deadline: Wednesday, October 19th

Please mail this application with check payable to the City of Burlington to:
Burlington Recreation & Parks Department, Attn: Emily Lott, P.O. Box 1358, Burlington, NC 27216

For more information, please call 229-3149 (Emily) or 513-5469 (Mary).